



Position: Food & Health Fellow

POSITION SUMMARY

At Eastern Market Partnership, diversity is an integral part of our history, culture, and identity. We strive to create an inclusive environment where all forms of diversity are respected and valued. We strongly encourage applicants of all backgrounds to apply.

Eastern Market Partnership (EMP) is the 501(c)(3) non-profit that manages and promotes Eastern Market on behalf of the City of Detroit. As part of EMP's Food Access Program, a team of Food & Health Fellows operate seasonal farm stands and food box operations to improve access to healthy, affordable, and culturally appropriate food.

Food & Health Fellows will provide operational support to these programs:

- **Eastern Market Farm Stands:** Fellows will sell produce at small farmers markets and other sites. Fellows will be responsible for organizing, storing, transporting, displaying, and selling produce at each Farm Stand site. This portion of the job is labor intensive filled with long, fun days outside lifting and carrying supplies and produce.
- **Eastern Market Food Boxes:** Fellows will assemble boxes with produce and recipes. These boxes will be prepared for pick up and/or delivered to partner organizations and customers' homes.
- **Eastern Market Food Programs:** Fellows may be asked to assist in other areas of market operations and food programs depending on interest and need. These programs include Grow Eastern Market Food Hub, Nutrition Education, Market Operations Food Assistance Currencies, and Fresh Prescription.

The Food & Health Fellow opportunity is a seasonal (May - October) part-time position requiring a 20-25 hours per week commitment as well as training in May. EMP expects to build a 24-person team who will learn from and engage with a variety of experts and organizations working to build a more inclusive, resilient, and robust regional food system.

RESPONSIBILITIES

Farm Stand:

- Set up farm stands (includes marketing and merchandizing of displays)
- Follow Food Safety procedures throughout Farm Stand operations
- Properly load and unload vehicles and store produce
- Properly record inventory and sales through our point-of-sale device
- Educate customers on preparation of local produce while delivering excellent customer service
- Execute sales of multiple currencies and maintain financial records
- Participate in mandatory bi-weekly meetings and skill building trainings.

Food Box:

- Follow Food Safety procedures throughout food box operations.
- Set up and tear down the food box building area, maintaining a clean environment.
- Deliver food boxes as required.

QUALIFICATIONS

- Willingness to learn about food systems while having fun and working hard.
- Ability to work with people from diverse racial, ethnic, and socioeconomic backgrounds.
- Availability evenings and Saturdays
- Must be 17 years of age or older.
- Moves equipment weighing up to 50+ lbs, set up necessary equipment, and remain in a stationary position during shift.

PREFERRED SKILLS

- Ability to maintain quality customer service in a fast-paced environment.
- Strong communication and teamwork skills
- Valid driver's license
- Basic math literacy and cash handling experience
- Ability to operate iPad applications with training.
- Detail – oriented

COMPENSATION

- Hourly rate of \$13.00 - \$15.00/hour
- This is a part-time, summer fellowship, 20-25 hours per week
- Vacation, Health Insurance, and Retirement are not available

HOW TO APPLY

To apply for a Food & Health Fellow position, please send a letter of interest and your résumé to nmorba@easternmarket.org by Friday April 28, 2023 as follows:

- Please put "Food & Health Fellow 2023" in the subject line of the email.
- Do not exceed one page in length for the letter of interest
- Do not exceed two pages in length for your résumé.
- PDF Preferred

Please follow all the above submission guidelines. We look forward to receiving your application. Eastern Market Partnership conducts background and motor vehicle record checks on all job applicants following a conditional offer of employment.

Eastern Market Partnership is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, creed, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.